

SMITHVILLE I.S.D.  
**BOARD BRIEFS**  
**DECEMBER 15, 2003**

The Smithville I.S.D. Board of Trustees met in regular session on Monday, December 15, 2003 beginning at 6:00 P.M. Items discussed or acted on by members included the following:

1. **Employees of the month for November** – The employees of the month for November are Barbara “Cookie” Evanicky, a teacher at Brown Primary, and Sharon Donaldson, a secretary at the fifth grade campus. Both were present at the meeting to be recognized by the Board.
2. **Communications from the Public** – There were no public communications.

**Consent Agenda** – Kamron Saunders motioned to approve items 3 through 7 on the Consent Agenda. Peggy Walicek seconded the motion, and it carried 6-0. The Consent Agenda consisted of the following:

3. Minutes of the November 17, 2003 regular board meeting
4. Disbursements for the month of November 2003
5. Financial Statements for November 2003
6. Investment Report
7. Tax Collection Report
8. **Superintendent’s Report** – Mr. Sage updated the Board on continuing negotiations for repair of the new high school parking lot, and advised them of upcoming Board training opportunities.
9. **District’s First Ratings Report** – As a mandate of the 77<sup>th</sup> Legislative session, the District must hold a public hearing to report the rating received by the District based upon financial performance in relation to the FIRST rating standards developed by the Texas Education Agency. In compliance with reporting mandates, Heather Wilson, Director of Business, presented the District’s superior First Rating’s Report to the Board.
10. **District Goal Mid-Year Report** – The Board has adopted goals for the School District and approved objectives designed to achieve the goals. The Board annually reviews the goals and updates them to establish a clear direction for the District. As a means of reporting the activities and progress of the school district in achieving the goals and objectives established by the Board, District staff prepared a board goals status report and presented it to the Board.
11. **Tentative January Agenda Items** – The tentative agenda items for the January board meeting are:
  - a. Employee of the Month
  - b. Superintendent’s Report
  - c. Report of Benchmark Results from the First Administration
  - d. Approval of Technology Plan
  - e. Superintendent’s Evaluation/Contract Renewal
  - f. Consider Purchasing School Buses for next school year
  - g. Outstanding Students for the Third Six Weeks

- h. Campus Improvement Plans Status Report
- i. Report on technology auction

12. **Approval of Annual School District Financial Audit** – As required by the Texas Education Agency, an annual audit of financial information is conducted to assure that all legal requirements are being met and sound fiscal responsibility is maintained. The audit was conducted by Gindler, Chappell, Morrison & Co., certified public accountants from Austin, TX. Mr. Earle Chappell was present at the meeting to provide the Board with the 2002-2003 audit. Kamron Saunders moved to approve the 2002-2003 audit as presented. Craig Williams seconded, and the motion carried 6-0.
13. **High School Course Catalog** – In order to establish course offerings, policies and procedures for enrollment of students for the 2004-2005 school year, high school staff have been working to update the current course catalog. The catalog was presented to the Board for approval. Mike Morgan entered a motion to accept the high school course catalog as presented. With a second from Kamron Saunders, the motion passed 6-0.
14. **Possible change of early voting polling place and extension of hours** – Currently, the Board of Trustees conducts its annual election of members in May, as does the City of Smithville. Past practice has been to hold early voting for the school board at the Smithville I.S.D. Administrative Office, with one of the election day polling places located at Smithville City Hall. We have received many requests from members of the community to incorporate with the City of Smithville, as a matter of convenience to the voters, to conduct early voting at one location for both the school district and the City, the Smithville City Hall located at 317 Main Street. Members of the S.I.S.D. Board have been very receptive to this idea. However, in order to conform with current City of Smithville early voting procedures, this would also necessitate a change in early voting hours from 8:00 a.m. to 4:00 p.m., which the District currently practices, to 8:00 a.m. to 5:00 p.m. which is standard for the City. Craig Williams moved to grant approval of the Board to conduct early voting for school board elections in conjunction with the City of Smithville, with early voting to be located at Smithville City Hall, 317 Main Street, and early voting to be conducted between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. Mike Wittrock seconded, and the vote passed 6-0.
- 15a. **Resignations of Certified Personnel** – The Superintendent advised the Board of the following resignations:  
Mike Stone – teacher/coach at the Junior High  
Mitch Wulff – teacher at the Junior High
- 15b. **Employment of Certified Personnel** – The Superintendent recommended employment of Billy Floyd as a teacher/coach at the Junior High, and Lisa Wood as a teacher, also at the Junior High. Mike Morgan motioned to employ Billy Floyd and Lisa Wood for the remainder of the 2003-2004 school year. Craig Williams seconded, and the motion carried 6-0.
- 15c. **Superintendent's Self-Evaluation** – The Superintendent provided his self-evaluation to the Board. No action was taken.
16. **Adjournment** - The Board adjourned its meeting at 7:58 p.m.